

Safety Committee Meeting Minutes February 24, 2015

I. Injury Reports Discussion

There were 21 student injuries reported between January 27, 2015 and February 23, 2015: one at May Roberts; six at OMS; seven at Aiken; one at Alameda and six at OHS. Through February 23, 2015, 139 student injuries have been reported in the 2014-2015 school year.

There were 5 non-student injuries reported between January 27, 2015 and February 23, 2015. Through February 23, 2015, 35 non-student injuries have been reported in the 2014-2015 school year.

A review of all the student and non-student injuries resulted in a decision that none of them were caused by a safety issue, but were the result of normal student interactions and/or things that could be easily resolved.

On the 1/29 student injury, the burn from spilling hot soup was discussed and we were reminded that we should not be applying anything to a student's injury. Eric reminded us that we can call the Fire Department and they will come and take care of someone and will not charge us unless they have to transport them. Also, we will be sending out a list of approved first aid supplies that all schools should have in their first aid kits (attached). We should not have anything that is not on the list in the first aid cabinets.

II. Safety Inspection Discussion

1. Aiken – The gravel has been swept back into the playground area and the hole in the grass area has been filled in.
2. Alameda – No issues found.
3. Alternative High School – William resolved the issue with the computer wires.
4. Cairo – No issues found.
5. District Office – No issues found.
6. Maintenance – The boxes were relocated, restacked and the trays and



plastic silverware boxes that were on the floor have been relocated onto a pallet.

7. May Roberts – The achievement room had games, totes etc. stacked too close to the ceiling so the teacher was asked to relocate them.
8. OHS – William will address the multiple cord issues on the inspection report.
9. OMS – No issues found.
10. Pioneer – Eric asked Matias to resolve the computer cord issue.
11. Transportation – No issues found.

All of the buildings were inspected this month for the third month in a row.

III. Safety Presentation- Know the Chemicals You Work With – Eric Norton- The first handout was for Food Service Departments. It stated, you don't have to be working in an industrial setting to be harmed by chemicals. Take the time to learn about the chemical products you work with every day at home or at work and apply these principals.

- Soaps and detergents may cause allergic reaction and/or skin irritation.
- Broken skin provides for infection or injury.
- Drain cleaners, oven cleaners, and grill cleaners can be caustic causing burns and skin/eye irritations.
- Ammonia and chlorine solutions can cause skin, eye, and nose irritations. Do not mix chlorine and ammonia solutions as this will result in a chemical reaction and may release a toxic gas.
- Avoid latex gloves if you have a latex allergy.

Suggestions to protect yourself when using cleaning chemicals:

- Use the least toxic cleaning products.
- Use chemical products only for the purpose they were intended.
- Read product label and follow instructions recommended.
- Use personal protective equipment, gloves, eye goggles, and aprons.
- Store chemicals per manufacturer's instructions.
- Label secondary containers which house hazardous chemicals per the original label.
- After removing gloves, wash your hands with mild soap and water.

The new Globally Harmonized System (GHS) for universal chemical labels goes into effect June 2015. An example of the new Safety Data Sheet was handed out and each area was discussed (see attached). Everyone also received a sample copy of the Hazard Communication Standard Pictogram, Hazard Communication Safety Data Sheets and the Hazard Communication Standard Labels. All of these samples are attached to these minutes. The maintenance department will be updating all of the districts Safety Data Sheets this year.



It was noted that the current Safety Data Sheets are kept in the Staff Lounges that are locked most of the time. Since these sheets need to be accessible to everyone at all times, the Administration Staff will be deciding the best location for the new Safety Data Sheets.

- IV. **Comments** – Everyone needs to give their suggestion to their building administration for the best location of the Safety Data Sheets in order to have easy access at all times.
- V. **Next Meeting** – March 31, 2015, 1:30 District Office, Basement Conference Room.

